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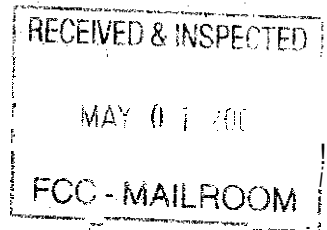
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# MONROE CAREER & TECHNICAL INSTITUTE

Laurel Lake Drive, PO Box 66  
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## FAX MACHINE TRANSMITTAL COVER SHEET

Please deliver the following pages: T O FCC Appeals (E-Rate)

CC Docket # 02-6  
CC Docket # 96-45  
Billed Entity # 125953

FAX NUMBER: 202-418-0187

FROM: Kristopher Doshimer @MCTI

DATE: 5-1-2007

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## Monroe Career & Technical Institute

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CC Docket No. 02-6  
CC Docket No. 96-45  
Billed Entity Number: 125953

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"Request for Review"

This letter is in reference to the Administrator's Decision on Appeal - Funding Year 2006-2007 letter from USAC. In the letter MCTI was denied funding on two services from USAC for the E-Rate program. I will attach the letters sent to USAC for our first appeal request, which will help explain the circumstances surrounding this appeal. Each letter will have a different application number linked the services that were denied. Please contact us should you have any further questions.

Thank you for your consideration,

Kristopher Dorshimer  
Supervisor of Technology  
Monroe Career & Technical Institute  
kdorshimer@monroecti.org  
570-629-2001 x2321

The Monroe Career & Technical Institute is an equal education institution and will not discriminate on the basis of age, race, color, national origin, gender or handicap in its activities, programs or employment practices as required by Title VI, Title IX, Section 504 and the Americans with Disabilities Act. For information regarding civil rights or grievance procedures, and information regarding services, activities and facilities that are accessible to and usable by handicapped persons, contact the Supervisor of Pupil Services, at PO Box 66, Laurel Lake Drive, Bartonsville, PA 18321-0066, (570) 629-2001.

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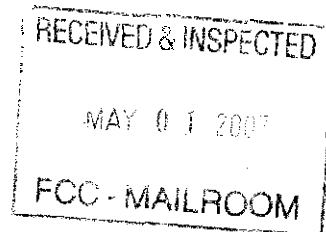
Kristopher A. Dorshimer  
Monroe Career & Technical Institute  
Laurel Lake Drive  
P.O. Box 66  
Bartonsville, PA 18321-0066

Billed Entity Number: 125953  
Form 471 Application Number: 537370  
Form 486 Application Number:



Universal Service Administrative Company  
Schools & Libraries Division

**Administrator's Decision on Appeal – Funding Year 2006-2007**



April 25, 2007

Kristopher A Dorshimer  
Monroe Career & Technical Institute  
Laurel Lake Drive  
P O Box 66  
Bartonsville, PA 18321-0066

Re: Applicant Name: MONROE CAREER & TECHNICAL  
INSTITUTE  
Billed Entity Number: 125953  
Form 471 Application Number: 537370  
Funding Request Number(s): 1487710  
Decision Letter Date: October 24, 2006  
Date Appeal Postmarked: April 23, 2007  
Your Correspondence Dated: April 23, 2007

Our records show that your appeal was postmarked more than 60 days after the date your Funding Commitment Decision Letter **was** issued, as shown above. Federal Communications Commission (FCC) rules require applicants to postmark appeals within 60 days of the date on the decision letter being appealed. FCC rules do not permit the Universal Service Administrative Company (USAC) to consider your appeal.

If you believe there is a basis for further examination of your application, **you** may file an appeal with the FCC. You should refer to CC Docket No. 02-6 on the **first page** of your **appeal** to the FCC. Your appeal must be POSTMARKED within 60 days of the above date on this letter. Failure to meet **this** requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, **445** 12th Street SW, Washington, DC 20554. Further information **and** options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD section of the USAC website or by contacting the Client Service Bureau. We strongly recommend that you use the electronic filing options.

Schools and Libraries Division  
Universal Service Administrative Company

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Box 125 – Correspondence Unit, 80 South Jefferson Road, Whippany, New Jersey 07981  
Visit us online at: [www.sl.universalservice.org](http://www.sl.universalservice.org)



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[www.MonroeCTI.org](http://www.MonroeCTI.org)

April 23, 2007:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
100 S. Jefferson Rd.  
P.O. Box 902  
Whippany, NJ 07981

To Whom It May Concern:

On Friday April 20, 2007, MCTI (Billed Entity Number 125953) came to find out that two of our services requested for reimbursement through the E-Rate program were denied. Prior to Friday April 20th we (MCTI Administration) had no knowledge of the decision to deny these services from USAC as described in more detail below.

One of the services mentioned in this appeal letter refers to Application Numbers 537133: Funding Commitment Decision Letter for the 2006-2007 funding year sent on October 24, 2006. The Funding Request Number (FRN) for this appeal is 1487095. It is our understanding that these services were denied due to a lack of information supplied by MCTI on the Item 21 Attachment form. We would like to ask that this decision be reversed as the Technology Director of MCTI at that time, Joseph P. Violanti, 2<sup>nd</sup> was in transition of leaving MCTI and starting his new position as Technology Coordinator of Marple Newtown School District. Unfortunately, during this transition period, little time was invested on his part to these details. With the start of a new Technology Director, Kristopher Dorshimer, Joseph's e-mail account was deleted, and thus the requests from USAC for the additional information were destroyed.

We understand the complexity of these circumstances, but hope that you can also relate to the transition of staff members within your own organization. Our past history with the E-Rate program shows that we are timely, free of mistakes and work hard to help in any way asked. MCTI relies heavily on reimbursement from E-Rate to help ease the burdensome costs of technology as many of our students come from low income households and our residents struggle to meet the growing demands of taxes. Furthermore our county faces the problem of being the fastest growing county in the state of Pennsylvania, also contributing to the increased tax problems. I assure you that this will not happen again at MCTI as new guidelines are being setup in the form of a system of 'Checks and Balances'. Please feel free to contact us with any further questions.

Regards,

Patricia Moyer  
School Director  
Monroe Career and Technical Institute

Kristopher Dorshimer  
Supervisor of Technology  
Monroe Career & Technical Institute  
570-629-2001 x2321  
[kdorshimer@monroecri.org](mailto:kdorshimer@monroecri.org)

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One of the services mentioned in this appeal letter refers to Application Numbers 537370: Funding Commitment Decision Letter for the 2006-2007 funding year sent on October 24, 2006. The Funding Request Number (FRN) for this appeal is 1487710. It is our understanding that these services were denied due to a lack of information supplied by MCTI on the Item 21 Attachment form. We would like to ask that this decision be reversed as the Technology Director of MCTI at that time, Joseph P. Violanti, 2nd was in transition of leaving MCTI and starting his new position as Technology Coordinator of Marple Newtown School District. Unfortunately, during this transition period, little time was invested on his part to these details. With the start of a new Technology Director, Kristopher Dorshimer, Joseph's e-mail account was deleted, and thus the requests from USAC for the additional information were destroyed.

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School Director  
Monroe Career and Technical Institute

Kristopher Dorshimer  
Supervisor of Technology  
Monroe Career & Technical Institute  
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[kdorshimer@monroecti.org](mailto:kdorshimer@monroecti.org)

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